



RG A REQUEST

Important:

- Fill out form as completely as possible
- If RGA is approved, parts must be returned within 30-days of RGA date to be eligible for credit.
- Return completed form to:
 - Fax: 413-562-7451
 - **EMAIL: warranty@spacepak.com**

Request Date	
SpacePak Order #	
SpacePak Invoice	
Original PO#	
Replacement PO#	
Tech Call Log #	
Name	
Company	
Address	
City	
State	Zip
Telephone	
Fax	
Email	
SpacePak Rep	

Qty	Part No./Model No.	Original Unit's Serial No.	Description	Install Date	Fail Date

Detailed reason for return ("Defective" is not sufficient; please describe nature of defect or failure.)

If return is due to incorrect material supplied, please indicate where the error occurred:

Customer / Rep ordered
incorrect part

Factory shipped
incorrect part

Customer Service entered
incorrect part number

**Material must be returned with copy of RGA.
Material returned to incorrect location or without RGA will not receive credit.**